# CURRICULUM VITAE

**RAKESH KUMAR SAHOO **

D-12, 3rd Floor, Suraj Appartment,

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Above HDFC Bank, Kolkata-700102.

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**OBJECTIVE**

Seeking a challenging position in a **Growing** organization which provides opportunities for professional growth and To **Utilize my Managerial, Technical Skills & Knowledge** and at the same time I will learn new skills and grow with the company in the field of **Marketing/IT** **Operation.**

**PROFILE**

* Self motivated, COMMITMED TOWARDS ENTERPRISE goal
* POSSES strong analytical and interpersonal skills .
* Good communication skills, ( verbal as well as written coupled with presentation skills.)

**PROFESSIONAL EXPERIENCE**

**NAME OF THE COMPANY-** EXQUISITE PRINT & PACK PVT. LTD.

**Experience-** August 2016-Till Continue

**Designation-** Marketing Executive

**Key Responsibility** Client Operation, Arrange Meeting, Meet Client, Know about the client's requirement,Client handling, Make Quotation, Converting to Order.

**NAME OF THE COMPNY-** NEXTGEN PRINTERS PVT LTD**.**

**Experience-** July 2015-July 2016

**Designation-** Marketing Executive

**Key Responsibility**- Total Client Operation, Arrange Meeting, Meet Client, Know about the client's requirement, Make Quotation, Client handling, Converting to Order.

Operate RENUKA Software-Customer Relationship Management (CRM), Sales Order.

**NAME OF THE COMPANY-** WEB SOCIETY PVT LTD.

**Experience-**January 2015 to April 2015

**Designation**-Marketing Executive

**Key Responsibility-**Meet Client, Understanding Clients Requirements, Pitch about the product in front of Clients & Decide Pricing.

**NAME OF COMPANY-** ICRA LIMITED**.**

**Experience-** June 2014 to December 2014

**Designation-** Business Associate

**Key Responsibility-** Meet Bankers, Maintain Good Relationship with Bankers, Collect all Information about Client, Call Client, Arrange Meeting, Meet Client, Convincing Client, Sell our Services.

**EDUCATIONAL QUALIFICATION**

|  |  |  |  |
| --- | --- | --- | --- |
| QUALIFICATION | BOARD/UNIVERSITY | INSTITUTION | YEAR OF PASSING |
| Master of Business Administration | Mahatma Gandhi University | Indian Institute of Planning & Management | 2014 |
| Bachelor of Technology | Biju Pattanaik University of Technology | Synergy Institute of Engineering & Technology, Dhenkanal | 2011 |
| Intermediate | Council of Higher Secondary Education | Prasanna Purusottam Dev Mahavidyalaya,Tigiria | 2006 |
| Matric | High School Certificate Examination | Bidi Shramika Bidyaniketan,Somapada | 2004 |

**COMPUTER SKILLS**

**Languages**  **:** C, C++, HTML, JAVA.

**Operating systems :** Windows 98/2000/XP,MS Office 2010.

**Database** **:** Data structures, RDBMS.

**PROJECT**

**Name** **:**ONLINE SESSIONAL EXAM FOR COLLEGE

**Tools Used** **:**Apache® Tomcat® , **PHP AND JavaScript MySQL**

**Role**  **:**Database management

**SUMMER INTERNSHIP**

**Title :**Market Research & Sales

**Company**  **:** LG Electronics Pvt Ltd.

**Key Responsibility :** Conducting Market Research in Market

**Duration**  **:** November 2012 to January 2013

**Learning outcomes:**

**1. Lead generation techniques**

**2. Presentation skill**

**3. Negotiation skill**

**4. Marketing processes**

**EXTRA CURRICULAR ACTIVITIES**

|  |  |  |  |
| --- | --- | --- | --- |
| **ACTIVITY** | **COLLEGE** | **YEAR** | **ACHIEVEMENTS** |
| **SYNTECH** | **SIET,DKL** | **2010-11** | **ORGANISED** |

**PERSONAL PROFILE**

**Date of Birth :**16/06/1989

**Languages Known :**English, Hindi, Oriya, Bengali.

**Hobbies :**Listening to soft music, playing badminton, Surfing Internet .

**Gender** **:** Male

**Permanent Address:** At:- Chandipur Patana, Po:-Gholapur, Via:-Athagarh, Dist:-Cuttack

State:-Odisha, Pin : 754029

**DECLARATION:**

I here by declare that the above furnished details are true and correct to the best of my knowledge**.**